**Process:**

**Suggested Solution:**

**Theory:** Does the proposed solution make sense, and does it address the contributing factors?

**Evidence:** Does the evidence support the proposed solution?

**Feasibility:** Is the solution feasible in terms of time and money?

**Resources:** What resources are necessary to support the solution, and are these resources available?

**Stakeholders:** Have major stakeholders had input into the solution, and will they support it?

**Equity:** Will the solution lead to more equitable student outcomes?

**Other Effects on Students:** *What other effects will the solution have on students?*

**Not Implementing:** *What might the consequences of not implementing the solution?*

**Recommendation:**  *Should the solution be implemented?*

This worksheet is adapted from the selection criteria suggested in *Improving Performance: A Five-Step Process* (United States Department of Education, 2002, p. 22). Additional criteria related to PTR have been added.